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Basic Level Questions

Q1. What is XLOOKUP?

👉 Modern lookup function that replaces VLOOKUP & HLOOKUP

Q2. Syntax of XLOOKUP?

👉 =XLOOKUP(lookup_value, lookup_array, return_array)

Q3. Advantage of XLOOKUP over VLOOKUP?

👉 Works left/right, no column index needed

Q4. What is INDEX function?

👉 Returns value from a position

Q5. MATCH function?

👉 Finds position of value

Q6. INDEX + MATCH use?

👉 Flexible lookup

Q7. What is IFERROR?

👉 Handles errors

Q8. What is nested IF?

👉 Multiple conditions

Q9. What is COUNTIF?

👉 Count with condition

Q10. What is SUMIF?

👉 Sum with condition

Q11. What is data validation list?

👉 Dropdown selection

Q12. What is conditional formatting rule?

👉 Apply logic-based formatting

Q13. What is named range?

👉 Custom name for cells

Q14. What is table in Excel?

👉 Structured dynamic range

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Q15. What is structured reference?

👉 Table-based formula

Q16. What is freeze panes?

👉 Lock rows/columns

Q17. What is sort multi-level?

👉 Sort by multiple columns

Q18. What is filter by condition?

👉 Show specific data

Q19. What is subtotal?

👉 Group-based calculation

Q20. What is pivot table?

👉 Data summary tool



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